

SECURITY CLASSIFICATION

TRANSMITTAL OF MATERIAL

Acknowledge receipt of this material by executing and returning the below receipt.

- ☐ This transmittal may be downgraded to _____ upon removal of the enclosure (s).
☐ This transmittal may be declassified upon removal of the enclosure (s).

TO	FROM	CONTROL NUMBER
CIA	DIRNSA	[REDACTED]
		PREPARATION DATE
		3 SEP 82
		REMARKS

INTERNAL PROCESSING ONLY	
CONTRACT NUMBER	
DATE	NUMBER
ARFCOS	E.D.
	STAT
	RECEIPT
	PROCESS
WEIGHT	
NAME(S)	

ITEM NO. (bundle)	COPY NUMBER/ SERIAL NUMBER	UNCLASSIFIED TITLE/DESCRIPTION (Ref: Correspondence Manual 10-2, Aug 78)	ABBREVIATED CLASS. OF ITEM	TYPE
1	# 4	[REDACTED]		STAT
<div style="text-align: right; font-size: 2em;">✓ 287</div>				
[REDACTED]				
				STAT

PR
FOI

CLASSIFICATION

DO NOT STAMP RECEIPT PORTION WITH CLASSIFICATION MARKING

INSTRUCTIONS

1. Form A1295 receipt will be prepared in duplicate by the originator of any classified correspondence. *(One to be included in the first wrap and one to be retained by originator).*
2. The classification will be stamped at the top and bottom of the transmittal portion of the form in the appropriate block. Caveats should be stamped in lower classification block above perforation. Codeword information will never appear on the transmittal.
3. Add a control/receipt number to the "CONTROL" Block. Complete "FROM" block.
4. List each separate item controlled by a separate number.
5. Give an unclassified description, of material in the "TITLE/DESCRIPTION" block, and state the classification of the material in the classification block.
6. Include originating element organization designator in the "To" block at the bottom of receipt. Also repeat assigned "Control/Receipt Number" at the bottom.
7. If contractor material is involved, add contract number in appropriate block. Also furnish additional copy of A1295 for L221, if controlled by L221.
8. Type complete address in "To" block unless addressee is listed in USSID 505. *(If so, SIGAD's or short titles may be used.)*
9. Type or print name of individual preparing form. Sign in ink in the "SIGNATURE" block.

(Additional instructions covering marking of Letters of Transmittal are provided in Chapter II, Para 35.b., Classifications Manual 123-2)

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- INTERNAL PROCESSING ONLY**

5	NUMBER
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E.D.

STAT

RECEIPT

PROCESS

WEIGHT

NAME(S)

FROM

DIRNSA

PREPARATION DATE

2 SEP 82

REMARKS

UNCLASSIFIED TITLE/DESCRIPTION
(Ref: *Correspondence Manual 10-2, Aug 78*)

TYPE

MEMO

PREPARED BY

FORM A1295

STAT

TION